

Dr. Carol Rodriguez
Professor Humanitarian Relief.
3 United Nations Plaza, New York, NY 10017

UNITED NATION CHILDREN'S FUND
IS SEEKING APPLICATION FOR THE POSITION OF
COMMUNICATIONS ASSISTANT (GS-5)

My name is Dr. Carol Rodriguez, and I serve as a Clinical Counselor in the Department of Disability at the United Nations International Children's Emergency Fund (UNICEF).

In my role, I provide individual and group therapy, coaching, assessments, and academic screenings to support students with disabilities whether physical, chronic, psychiatric, or invisible that is registered with UNICEF. A significant percentage of those we assist in the Mental Health Unit experience psychiatric or co-morbid psychiatric disabilities and require mental health support to achieve success at the university level.

Additionally, I work with university students facing academic challenges, even those without prior diagnoses, guiding them through our academic screening and assessment processes. I also hold the position of Director of Supervision Coordination for counseling and clinical psychology graduate students from the United States engaged in practicums at UNICEF, as well as APA-accredited school psychology pre-doctoral interns.

This email is to inform you that you have received an offer from the university to work with me as my temporary personal communications assistant. Together, we aim to support students with disabilities who are often frustrated by ignorance and lack of adequate services.

A bit about myself: I am deeply passionate about a wide range of causes, including animal welfare, arts and culture, children's rights, civil rights and social action, education, environmental conservation, disaster and humanitarian relief, and social services.

This is a simple employment opportunity. Your responsibilities will primarily involve purchasing items on my behalf when necessary. The role requires approximately one hour per day, three times a week, with weekly compensation of 500 - 800 (EUR).

Unfortunately, I am unable to meet for an interview at this time as I am currently in Australia assisting students with disabilities. Upon my return, we can discuss the possibility of extending this position into a long-term arrangement, provided your performance meets expectations during my absence.

To apply, submit Identification copy and fill the below details;

Full Name:

Residential Address:

Age:

Mobile number:

Previous/Current Job (If Any):

Identification copy:

Once I receive your response with the completed details, I will proceed accordingly.

Best regards,

Dr. Carol Rodriguez

A handwritten signature in black ink, appearing to read 'Carol Rodriguez', with a stylized flourish at the end.